

## **Utility Commission Positions Announcement**

Fast Paced and Progressive Public Power Utility  
Providing services in the areas of Electric, Water, Wastewater, Telecom, and Gas  
Seeks an Experienced, Highly Motivated, and Creative Team Members

### **Meter Reader**

Minimum Qualifications:

High School diploma or equivalent. Possess demonstratable skills, be self-motivated and a team player. Possess good reading, verbal, and written communication skills. Ability to read, record and accurately enter numbers (meter readings). Possess two (2) years or customer service experience, or an equivalent combination of education, training, and experience.

Knowledge of the utility industry is preferred

A valid Georgia driver's license

### **Duties and Responsibilities**

Reads and records consumption of residential and commercial electric, gas and water meters with handheld reading devices and manual readings; verifies that readings are within parameters and troubleshoots problems related to meters and reading equipment.

Installs, repairs and inspects electric and water meters and meter reading equipment, valves pressure regulators and flow testing meters.

Responds to customer service requests, not limited to connections, disconnects, re-reading meters, checking for leaks, etc. and may be required to respond to emergency callouts or assist the operations with system repairs.

Post notices at physical locations regarding billing, customer information, and perform work required to keep meter pits accessible.

Represents the Commission with dignity, integrity, and a spirit of cooperation in all relationships with staff and the public.

#### **Send resume to:**

Utility Commission, 500 Anthoine Street, Fort Valley, GA 31030

fax: (478) 825-7704 or email: [hrmanager@fvutil.com](mailto:hrmanager@fvutil.com)

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